



PBC Digital Technology

Terms and Conditions

This form is valid for the duration of enrolment at PBC

Daymap (Third Party Website)

Daymap is a third party website that has been configured specifically for the needs and workflows of Queensland DET Schools. With full QAssure Approval, Daymap for EQ is the chosen website used at PBC to connect our school community, administration, teachers, students and parents.

Daymap is hosted onshore in Australia so is bound by Queensland's privacy laws. Registration may include disclosing the following information about your student to this provider:

- Student Name;
- Student ID;
- Age;
- Year group;
- Class Teacher;
- Student email;
- Parent Contact Details; and
- Student Attendance Records.

We need your permission for the registration and use of this site by your student. Students will not be able to work optimally with our digital curriculum without access to Daymap.

Features and benefits of Daymap include:

- Student Portal: This is like a student's lifeline – a source for all diary notes, lesson information and resources, assessment tasks, school organisation and more. Daymap has a friendly interface and is accessible on all devices. Accessible from anywhere with internet connection.
- Parent Portal: PBC is to roll out the Parent Portal which will allow parents to access school communication, assessment task information, student feedback in real time as well as monitor student progress. Once logged in, the friendly interface will indicate via the app, with a traffic light system the status of your student's progress. If it is green there is no action required, if orange or red there is something that needs attention regarding your child.
- Accurate timetables, rooming allocations and student contact data through integration with OneSchool.
- Secure Cloud Hosting of all information. Students and Teachers can access Daymap anywhere, on any device on a secure site.
- School Organisation and Communication: Allows PBC to manage school calendars, student notices and other communications to staff, students and parents.

Name of Provider: Daymap

Type of Service: Daymap is a learning and student management system that has been designed to provide personalised access to Students, Teachers and Parents. Access is not publicly accessible.

Website: <https://pbc-shs.eq.daymap.net>

Terms of Use: <http://www.daymap.net/#!/privacy-policy/c80q>

Privacy Policy: <http://www.daymap.net/#!/privacy-policy/c80q>

File Storage: Microsoft Azure Cloud based servers in Australia.



Privacy Notice

The Department of Education collects your personal information from the PBC Digital Technology Consent Form to obtain consent for disclosure of a student's personal information to facilitate registration and use of third party web based software, Daymap. The information will be used and disclosed by authorised school employees for the purposes outlined on the form.

Student personal information collected may also be used or disclosed to third parties where authorised or required by law. This information will be stored securely. If you wish to access or correct any of the personal student information on this form or discuss how it has been dealt with, please contact PBC in the first instance.

Daymap (Third Party Website) Consent Form

I **consent** to my child's information being provided to Daymap (a third party provider) for the provision of an educational service for the duration of their enrolment at PBC.

As a parent/caregiver of this student, I have read the Terms of Use and Privacy Policy of the Daymap website listed on this document. I understand that my student's personal information will be provided to Daymap for the purpose of my student's registration and use of the program.

Student's Name: _____ Year Level (in 2019): _____

MIS ID/school username: (eg flast50-if known) _____

Student's Signature: _____ Date: _____

Parent/Caregiver name _____

Parent/Caregiver signature _____ Date: _____

Office Use Only: Entered into ONESCHOOL Student Permission Details Filed in Student Packet



BYOD Program (Years 8-12 only)

Participation and Connectivity

This form is valid for the duration of enrolment at PBC

Refer to:

- BYOD – Bring Your Own Device Information for Parents and Students Booklet
- The Responsible Use Policy (RUP) and
- Responsible Behaviour Policy.

The BYOD Program strives to ensure PBC students from Year 8-12 are provided the very best educational opportunities to match their counterparts in other states and countries. By supporting students to become responsible digital citizens, we enhance not only their learning in the classroom, but also the development of skills that will prepare them for their future studies and careers.

Participation in the BYOD Program attracts an administration fee of \$50. This fee provides students with school WIFI connection, giving access to the internet, specific software including Daymap, VLC media player, Quicktime, Format Factory, Audacity (for PC), Garageband (for Mac), Movie Maker (for PC), iMovie (for Mac), Microsoft Office Suite, Adobe CC Design, local student drives and our printing network plus a \$20 printing allowance. The fee is inclusive of General User Support provided by a dedicated IT team, this service provides students with connection and basic trouble shooting assistance and technical advice.

ICT Responsible Use Agreement

Acceptable use of the PBC Information and Communications Technology (ICT) resources includes:

- Researching activities that relate to learning activities as part of the PBC curriculum.
- The use of school provided email for exchanging appropriate information and engaging in collaborative projects related to curriculum requirements.
- The design and development of digital products related to curriculum learning activities.

Non- Acceptable use of the PBC ICT resources include:

- Use of any ICT to act in a manner that is not respectful and/or is disruptive. This may include text, images, audio that are used in a negative manner, is inappropriate, offensive or antisocial.
- Theft of, physical or virtual damage to equipment, network, software or files.
- Introduction of any software to the network or possession of software that could be considered compromising, or an impediment to, the network and data.
- Violating copyright laws by installing software onto a device for which you are unable to provide a license.
- Use of another person's password or allowing others to use your password.
- Disrespecting of other's privacy and intellectual property and the trespass into other's folders, work or files.
- Visits to sites for purposes not related to the curriculum and/or the download of non-curriculum data and/or playing unauthorised games on the school network.
- Unauthorised access to equipment and physical and/or virtual spaces.
- Recording, photographing or videoing any students or school personnel without the express permission of the individual/s concerned and the supervising teacher.



Additional Information

Some websites are only accessible if an email address is provided. Parents should discuss with your child the danger of providing personal information on websites. Suggest to your child that he/she does not use real identification information, a nick name or gamer tag. If an address is required you could use the address of PBC.

Disciplinary action may include the removal of the student from the BYOD Program, detentions, suspensions or exclusion as per the *Responsible Behaviour Policy*, restricting or removing access to the school network.

The school is not responsible for the quality of the services of third party programs including library platforms and their privacy policies. Parents/caregivers will need to use their own judgement to determine their suitability.

BYO Devices

- All BYO Devices are to be delivered directly to the ICT Department for review and joining to the network.
 - All BYO Devices must gain approval before they are brought on to any place on the PBC site other than the ICT Department. Some devices may not meet school requirements so may not gain approval for school use.
 - Any inappropriate material to be removed from personally owned devices before bringing the devices to school and such material will not be shared with other students.
 - Families are responsible for providing their own individual insurance on privately owned electronic devices. Insurance is recommended by the school to optimise student access to a working device in order to provide continuity of learning.
 - PBC reserves the right to confiscate, access and review data on devices that are on PBC's campus.
 - All BYO Devices must have an antivirus installed before they can be connected to the PBC's network
- All BYOD connections to the PBC network are logged.

BYOD Participation and Connectivity ~ Consent Form

By signing this form I acknowledge understanding and acceptance of my responsibilities and those of the student and the school as outlined in:

- the *BYOD – Bring Your Own Device Information* for Parents and Students Booklet (provided in the enrolment pack)
- The *ICT Responsible Use Agreement* (this document) and
- *Responsible Behaviour Plan* – see website: [https://pbc-shs.eq.edu.au/Supportandresources/Formsanddocuments/Documents/policies-and-procedures/responsible_behaviour_plan_for_students_2016_\(pdf,350kb\).pdf](https://pbc-shs.eq.edu.au/Supportandresources/Formsanddocuments/Documents/policies-and-procedures/responsible_behaviour_plan_for_students_2016_(pdf,350kb).pdf) .

I authorise participation in the BYOD program for 2019.

MIS ID/school username: (eg flast50) _____

Student's Signature: _____ Date: _____

Parent/Caregiver name _____

Parent/Caregiver signature _____ Date: _____

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