



One2One Pro-Rata Laptop Program Contract 2027

This Contract is to be completed alongside a One2One Pro-Rata Laptop Application Form and returned to the IT department via email: one2one@pbc-shs.eq.edu.au

What can the laptop be used for	What the laptop can't be used for
✓ Assigned class work and assignments set by teachers.	✗ Downloading, distributing, or publishing offensive messages or pictures.
✓ Developing appropriate literacy, communication, and information skills.	✗ Insulting, harassing, or attacking others. deliberately wasting printing
✓ Writing and reading school emails.	✗ Committing plagiarism or violating copyright laws.
✓ Composing text, artwork, audio, and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by the school.	✗ Knowingly downloading viruses or any other programs capable of breaching the Department's network
✓ Conducting general research for school activities and projects.	✗ Using online email services (e.g. Hotmail), sending chain letters or spam e-mail.
✓ Communicating or collaborating with other students, teachers, parents, or experts in relation to schoolwork via approved EQ platforms.	✗ Non curriculum approved online games during class time.
✓ Access online references such as dictionaries, textbooks etc.	✗ Playing games at lunchtime in the playground.
✓ Researching and learning through the Department's e-learning environment.	✗ Filming or photographing other students or school staff.
✓ Being sustainable and reducing paper use	✗ Altering software or security systems.



Student Conditions

1. I will attend an induction lesson with school staff before I am issued my laptop.
2. I am responsible for the regular backup of all data using Microsoft OneDrive or a personal SD card, USB flash drive, external hard drive.
3. The Laptop battery is capable of lasting a normal school day on battery power alone. The power supply must remain at home in a safe place. I will need to recharge the Laptop overnight ready for the new school day.
4. If the computer comes to the IT Office for any repairs, it may be reimaged and all data and programs will be lost. Technicians will not retrieve any files from the hard drive on the computer.
5. Subject to availability, a loan computer of similar model and age will be issued to me if I am to be without a device for more than 48 hours.
6. If the computer is stolen or lost, I will inform my parent/caregiver and the school as soon as possible.
7. The IT office will not assist me with connecting the computer to my home internet or printers.
8. The IT office is based in the Library and is open before school, lunch 1 and lunch 2.
9. I am required to bring the computer to every lesson and in working condition.
10. When the laptop is used in class it is to be used under the direction of the teacher. The web camera and recording features on the laptop are not to be used at school unless instructed by the teacher.
11. I will not apply stickers to the computer or personalise the computer with labels or graffiti. This is considered malicious damage and charges will apply.
12. The device is issued to me but remains the property of Palm Beach Currumbin SHS.
13. I will never share my password with anyone, including friends and other students.
14. I will never use another student or staff member's user account to access network resources, files or the internet.
15. It is my responsibility to take care of the computer, charger and to store it in a case
16. I will not use my laptop in the school playground.

STUDENT NAME

SIGNATURE

DATE



Parent Conditions

1. This is an annual hire agreement in which I will pay the required instalments for total cost and service.
2. If my child leaves PBC SHS prior to completing all required payments for the laptop, the laptop must be returned to PBC SHS or any remaining payments must be paid out in full.
3. The laptop is installed with anti-virus software and Bluecoat which is an internet filtering product. Palm Beach Currumbin SHS does not control internet filtering. This is managed by Department of Education and PBC cannot disable or alter this. I agree to have the filter level set to medium, which will allow access to more websites outside of the school network and accept the associated risks (YouTube, Social Media Platforms etc.).
4. There may be consequences for my child using IT inappropriately as outlined in the PBC Student Code of Conduct. This may include suspension or a permanent ban from the One2One laptop program.
5. Palm Beach Currumbin SHS is not responsible for students' access to information through their computer that is illegal, dangerous or offensive.
6. Any warranty repairs are arranged through the PBC IT department. No other repair service is allowed to handle the school devices. Under no circumstances should the laptop be taken apart or opened internally.
7. Screen repairs are not covered under warranty.
8. The costs of minor accidental repairs not under warranty (including screen repair) is shared by myself and PBC SHS. I may be required to pay up to \$350 towards the cost of repair and PBC SHS will incur the remainder.
9. The cost for repair of willful damage will be passed on in full.
10. If the laptop is stolen, I will call Police Link 131-444 and provide PBC the event number.
11. If the laptop is lost or damaged requiring permanent replacement, it is my responsibility to pay for a replacement device. I will notify the Junior Secondary Office as soon as possible.
12. Software installed by PBC is copyright and must not be distributed or deleted. Altering or
13. Modifying the original pre-set software image is prohibited.

PARENT NAME

SIGNATURE

DATE